

UNITED STATES DISTRICT COURT
OFFICE OF THE CLERK
DISTRICT OF HAWAII
300 ALA MOANA BLVD C-338
HONOLULU HI 96850

SUE BEITIA
CLERK

TELEPHONE
(808) 541-1300
FAX 541-1303

To Counsel of Record:

Enclosed is a revised copy of the Transcript Designation and Ordering Form.

Please refer to the enclosed copy of the docket sheet to determine who the court reporter is for a specific hearing. The name of the court reporter is indicated in the parentheses before the name of the presiding judge at the end of the minutes. Minutes of hearings are designated by EP: for **Entering Proceedings**.

The court reporters are designated by the following:

DC= Debra Chun	- (808) 541-2061
CT= Cynthia Fazio	- (808) 541-2063
GB= Gloria Bediamol	- (808) 541-2060
KE= Katherine Eismann	- (808) 541-2062
SP= Stephen Platt	- Contact Clerk's Office 541-1300
Sharon Ross	- (808) 291-4935
Lisa Groulx	- (808) 225-5701
Ann Matsumoto	- (808) 521-1877
ESR/Tape/CD/FTR= Electronically recorded	- (808) 541-1895.

All other court reporters will be listed by their full names.

Original - Filed with the district court

Serve a copy on opposing counsel(s).

Serve a copy on each court reporter.

Make additional photocopies if necessary. Contact court reporter to make further arrangements for payment.

Retain a copy for yourself.

If you have any questions regarding this matter, please feel free to contact the Clerk's Office at (808) 541-1300.

Sincerely,

SUE BEITIA, Clerk

by: /s/

Docket Clerk

(Rev. 03/12)